

# Village of Bluffton Council Meeting Agenda

April 24, 2023 at 7:00 PM



## **Opening Ceremonies**

Call to Order, Mayor Johnson presiding

Pledge of Allegiance



## **Minutes**

Approval of the minutes for the Village Council meeting held on Monday, April 10, 2023

## **Bills**

## **Public Comment:**

## **Committee Reports**

Streets, Alleys, Lights & Sidewalks: 4/18

## **Boards & Commissions**

Tree Commission: 4/11

## **LEGISLATION**

### **RESOLUTION NO. 14-2023**

### **1<sup>st</sup> Reading**

A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR PUBLIC BID ON THE GEIGER STREET WATER MAIN REPLACEMENT PROJECT.

### **RESOLUTION NO. 15-2023**

### **1<sup>st</sup> Reading**

A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR PUBLIC BID ON THE GARAU STREET WATER MAIN REPLACEMENT PROJECT.

### **RESOLUTION NO. 16-2023**

### **1<sup>st</sup> Reading**

### **Emergency**

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO ADVERTISE FOR BIDS FOR THE BLUFFTON AIRPORT TAXILANE RECONSTRUCTION PROJECT AND DECLARING AN EMERGENCY.

### **RESOLUTION NO. 17-2023**

### **1<sup>st</sup> Reading**

### **Emergency**

A RESOLUTION AUTHORIZING THE SUBMISSION OF A FISCAL YEAR 2024 OHIO AIRPORT GRANT APPLICATION AND DECLARING AN EMERGENCY

## **Village Administration Report:**

Mayor:

## **Safety Services Reports:**

-EMS-

-Fire Dept.-

-Police Dept.-

## **Meeting Dates** (meetings held at the Town Hall unless otherwise noted\*)

Parks & Recreation – Monday, April 24<sup>th</sup> at 6:00 pm

Village Council – Monday, April 24<sup>th</sup> at 7:00 pm

Pathway Board – Thursday, May 4<sup>th</sup> at noon

Village Council – Monday, May 8 at 7:00 pm

## **Public Comment**

**Adjournment** – Motion and Second

Village of Bluffton – Regular meeting April 10, 2023, at 7:00 p.m.

Mayor Johnson presiding. Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia present.

Cupples motioned, seconded by Kingsley, to approve the minutes from the regular council meeting held on March 27, 2023. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Talavinia motioned, seconded by Steiner, to approve the bills as presented. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Logan Matthewson presented his Eagle Scout Project which created a new receptacle for proper disposal of torn and tattered flags and asked for Council approval to install the new bin in the Town Hall stairwell to replace the existing bin.

Cupples motioned, seconded by Kingsley, to approve the proposal from Logan Matthewson to replace the existing flag disposal bin with a new bin made by Logan, and to install the new bin in the Town Hall. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

The Fiscal Officer gave the following readings:

3<sup>rd</sup> Reading:

Resolution 09-2023 – A resolution establishing positions and wages for swimming pool staff and rates for 2023. Stahl motioned to adopt the Resolution, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

2<sup>nd</sup> Reading:

Resolution 13-2023 – A resolution authorizing the Mayor of Bluffton, OH to enter into a contract with the Director for Transportation for the Ohio Department of Transportation for the SR 103 Multi-Use Pathway and declaring an emergency. Cupples motioned to suspend the rules, seconded by Talavinia. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved. Sehlhorst motioned to adopt the Resolution, seconded by Kingsley. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Steiner motioned, seconded by Cupples, to approve participating in the new national opioid settlements with Teva, Allergan, CVS, Walgreens, and Walmart. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned, seconded by Stahl, to approve the special event request for the Bluffton Farmer's Market from 8:00 a.m. – noon on Saturday mornings from May 6 – October 28, 2023. During these times the alley behind the Citizen's Bank parking lot will be closed. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Steiner motioned, seconded by Kingsley, to enter into executive session for the purpose of discussing on-going litigation with the Mayor, Council members, Administrator, Fiscal Officer, and Solicitor present. There is the possibility of action to be taken following the session. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Kingsley motioned, seconded by Cupples, to exit executive session and return to open session. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Kingsley motioned, seconded by Cupples, to enter mediation with the goal of resolving the on-going litigation with-in discussed parameters with the Solicitor, Village Administrator, and Mayor representing the Village of Bluffton during mediation. Roll Call: Yes (6) Messrs: Cupples, Kingsley, Sehlhorst, Stahl, Steiner, and Talavinia. No (0), Abstain (0), motion approved.

Cupples motioned to adjourn the meeting.

The following meetings/events were included on the agenda and/or scheduled during the meeting.

Streets, Alleys, Lights & Sidewalk Committee on Tuesday, April 18 @ 5:00 p.m.

Council Meeting on Monday, April 24 at 7:00 p.m.

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MAYOR

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FISCAL OFFICER

VILLAGE OF BLUFFTON  
VOUCHER REPORT 4/24/2023

VENDOR	AMOUNT	DEPARTMENT	DESCRIPTION
ACCENT BUSINESS COMMUNICATIONS	816.06	Administrative	PHONES
AIM MEDIA MIDWEST	48.24	Administrative	ADVERTISING
ALL PHASE ELECTRIC SUPPLY CO.	442.73	Street	LED RETROFIT - MAIN ST.
ALLOWAY TESTING	50.00	Multiple	TESTING
AMERICAN ELECTRIC POWER	834.81	Multiple	ELECTRICITY
AMERICAN ELECTRIC POWER	5,357.08	Multiple	ELECTRICITY
ANTHEM BLUE CROSS BLUE SHIELD	186.21	Multiple	LIFE INSURANCE
ANTHEM BLUE CROSS BLUE SHIELD	1,684.93	Multiple	HEALTH INSURANCE
ANTHEM BLUE CROSS BLUE SHIELD	22,110.21	Multiple	HEALTH INSURANCE
BIKE CRAZY LLC	239.98	Police	TUNE BIKE
BLUFFTON PRECAST CONCRETE	91.00	Street	CATCH BASIN RISERS
CHARTER COMMUNICATIONS	39.99	Multiple	CABLE
CHARTER COMMUNICATIONS	159.98	Multiple	CABLE
CHARTER COMMUNICATIONS	169.98	Administrative	CABLE
CHARTER COMMUNICATIONS	43.40	Multiple	CABLE
CINTAS	76.16	Administrative	UNIFORMS
CINTAS	76.16	Administrative	UNIFORMS
CLEMANS, NELSON & ASSOCIATES, INC	260.00	Administrative	RETAINER
DEGEN EXCAVATING CO., INC.	975.00	Water	CHAIN SCRAPING AT AIRPORT
DELPHOS GRANITE WORKS	9,675.00	Police	FALLEN OFFICERS MEMORIAL
DOMINION EAST GAS	1,062.67	Multiple	NATURAL GAS
DYNAMIC AG LLC	425.00	Park	WEED KILLER
ELAN CITY	6,899.00	Street	RADAR SPEED SIGNS
ESO SOLUTIONS, INC.	850.00	Fire	NFIRS PACKAGE
FAMILY HARDWARE DO IT BEST	44.70	Multiple	SUPPLIES
GALL'S, AN ARAMARK COMPANY	1,118.20	Police	BOOTS
GARY'S REPAIR	31.18	Multiple	PARTS & SUPPLIES
GREAT LAKES BILLING ASSOCIATES, INC.	1,387.89	Rescue	EMS BILLING SERVICE
HANCOCK-WOOD ELECTRIC CO-OP	165.45	Multiple	ELECTRICITY
HANCOCK-WOOD ELECTRIC CO-OP	67.00	Multiple	ELECTRICITY
KOI ENTERPRISES, INC.	101.34	Multiple	PARTS
LEXIS NEXIS RISK DATA MANAGEMENT INC.	50.00	Administrative	ADDRESS SEARCHES
LUCAS COUNTY CORONER TOXICOLOGY LAB	195.00	Police	TOXICOLOGY TESTING
MARBEE PRINTING & GRAPHIC ART	210.00	Police	BUSINESS CARDS
METZGER-BRECHEISEN COMPANY	1,181.33	Street	DRIVE APPROACH REPLACEMENT
OHIO UTILITIES PROTECTION SERVICE	4.00	Administrative	MANUAL CALLOUTS
PERRY CORPORATION	2,485.66	Administrative	IT CONTRACT
PERRY CORPORATION	514.56	Administrative	MONITORS
PRECISION CONCRETE CUTTING OF CAREY, LLC	19,102.56	Sidewalks	ADA COMPLIANCE
PRO AIR, INC	1,414.00	Fire	ANNUAL NFPA SERVICE AGREEMENT
SHELL FLEET PLUS	3,269.18	Multiple	FUEL
SMARTBILL	951.17	Multiple	BILLING SERVICES
STAPLES BUSINESS ADVANTAGE	246.16	Multiple	SUPPLIES
TREASURER, STATE OF OHIO	68.25	Land & Buildings	BOILER INSPECTION
VANCE'S OUTDOOR INC.	116.00	Police	AMMO/TASER CARTRIDGES
VERIZON WIRELESS	87.55	Multiple	CELL PHONES
VILLAGE OF OTTAWA	46,353.98	Water	WATER
WAGNER OVERHEAD DOOR	698.00	Land & Buildings	OVERHEAD DOOR REPAIR

WAGNER OVERHEAD DOOR	337.00	Land & Buildings	OVERHEAD DOOR REPAIR
ZOLL DATA SYSTEMS	156.56	Rescue	EMS CHARTS
INCOME TAX REFUNDS	4,302.60	Administrative	INCOME TAX REFUNDS
	137,232.91		

BIWEEKLY PAYROLL 4/21/23	46,830.86
MEDICARE	638.94
OPERS	3,555.72
OP&F	4,088.33

MARCH FIRE & EMS	14,373.50
MEDICARE	208.40
OPERS	1,446.38
FICA	193.20

Council Signature : \_\_\_\_\_

Date: \_\_\_\_\_

April 18, 2023

**Streets, Lights, Alleys & Sidewalks Committee Meeting**

Start: 5:00 pm

End: 5:35 pm

Present: Joe Sehlhorst, Jerry Cupples, Mayor Johnson, Admin. Jesse Blackburn,

**Topic 1: Public Parking Lot**

- See attachment "Concept Downtown Bluffton Parking Lot" by ChoiceOne
  - o The Administration and Streets Committee began discussion for potentially what a parking reconfiguration to the Bluffton parking lot could become.
  - o Request for additional drawings and information needs to be explored before acting.
  - o Expected that clear lines of communication are to be established with the effected parties (businesses, building owners, & public).

**Topic 2: Senior Citizens Handicap Lift**

- Request from Senior Citizens Association to install an ADA approved landing & electric lift at the rear of the property.
  - o Encroaching 2 feet into the downtown Bluffton parking lot.
  - o The committee went to the site and measured the identified markings. The 2' encroachment would leave 10' clearance in the drive that runs parallel with the buildings.
- See legislation "Granting A Limited, Personal And Revocable License To The Senior Citizens Association Of Bluffton, OH For The Installation Of An Accessible Entrance To The Rear Of The Building That Is Compliant With The American With Disabilities Act.

**GRANTING A LIMITED, PERSONAL AND REVOCABLE LICENSE TO THE SENIOR CITIZENS ASSOCIATION OF BLUFFTON, OH FOR THE INSTALLATION OF AN ACCESSIBLE ENTRANCE TO THE REAR OF THE BUILDING THAT IS COMPLIANT WITH THE AMERICAN WITH DISABILITIES ACT (ADA)**

This license is granted to the Senior Citizens Association of Bluffton, Inc. by the Village of Bluffton, Ohio for the purposes set forth herein.

The Senior Citizen's Association has a building at 132 North Main Street in Bluffton, Ohio and there is a need to provide an accessible, ADA compliant entrance to the rear of the building.

This project would extend the entrance, consisting of a concrete pad with steps and electric lift, beyond the property line encroaching approximately 2 feet into the public parking lot area, and;

The Village of Bluffton, Ohio is willing to grant a license for said steps.

Therefore it is AGREED as follows:

That the Village of Bluffton, Ohio hereby grants Senior Citizen's Association a limited, personal and revocable license to build and install an accessible, ADA compliant entrance on the public parking lot of the Village in accordance with the plan drawings attached hereto.

That this license allows construction of steps and an electric lift; however that at any time, the Village shall have the right to revoke the license in whole or in part at any time.

Senior Citizen's Association, Inc shall assume any and all liability whatsoever related to the said entrance and will hold the Village of Bluffton harmless.

Done this the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

Senior Citizen's Association, Inc

Village of Bluffton, Ohio

Approved as to form:

\_\_\_\_\_  
Elliott T. Werth, Village Solicitor

Tree Commission  
Village of Bluffton  
Tuesday, April 11th, 2023

Present: Leo Herrera, Radha Tague, Becky Ramey, Jonathan Andreas, Jesse Blackburn, Ben Stahl.

### **Previous Action Items**

Riley Creek Village tree removal/replacement:

Draft of notification letter to homeowners and HOA was presented to Tree Commission members for input. Draft will be adjusted according to feedback before sending out to Riley Creek Village residents. Notifications may be sent to all residents of the subdivision, even those who do not currently have a tree in front of their property, to gauge community interest in tree placement opportunities, to aid in developing a holistic planting/replacement plan for the neighborhood. The final list of trees to be recommended for removal will be determined following receipt of feedback from homeowners.

### **Current Business**

Arbor Day 2023:

Potential tree plantings to celebrate Arbor Day were proposed. Jon had previously spoken on behalf of the Tree Commission to Bob Antibus regarding the possibility of planting a tree in the Arboretum on April 29th, in memory of Joanne Antibus. Bob agreed to the idea, and expressed the wish to plant a White Oak. It was agreed that obtaining the right tree for the occasion was a higher priority than planting the tree on April 29th to celebrate Arbor Day, therefore planting a Frontier Elm along the south edge of Buckeye Lake was established as an alternate Arbor Day planting. Tree commission members will continue to search for an available White Oak tree, and will notify other members should one become available before the 29th. The Arbor Day planting celebration will take place on April 29th, at 10:00am.

Memorial Trees:

Two people have expressed interest in donating trees to serve as memorial trees in Bluffton's parks. One of the donors would like to donate two trees, specifically to be planted at Buckeye Park. Locations around Buckeye Park were considered for all three trees, as well as suitable tree species according to available locations. It was discussed to plant a Frontier Elm on the south edge of Buckeye Lake, potentially for the Arbor Day celebration. Becky will communicate with the donor to see if this tree/location is agreeable for their memorial tree.

SRK:

Tree Commission members evaluated an area of land donated to the Village of Bluffton, near the Pool/BFR/Community Center. The anticipated plan for the land is to establish soccer fields for children's leagues. Potential species and locations of trees were discussed. Planting of large, spreading trees would be favored to provide shade, but will require the soccer field locations to be established first. Current planting efforts will focus on the edges of the property, potentially to include some kind of evergreen screening along the northern edge of the



property. Further evaluation of the site will be required and the matter will be discussed further in subsequent meetings.

**Tree Removal Compensation Budget:**

The Tree Commission reviewed the expected compensation for the trees that were removed along the Cobb Lake Bike Path and the Arboretum to allow for power line installation/maintenance. Becky provided a list of sapling trees currently available for Spring and Fall planting at Stratton Greenhouses to consider for planting this season. Further evaluation in subsequent meetings will be required to determine priority locations and develop a comprehensive plan and budget for new plantings.

The next Tree Commission meeting date to be determined after the Arbor Day celebration on Saturday, April 29th, at 10:00am.

**RESOLUTION NO. 14-2023**

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR PUBLIC BID ON THE GEIGER STREET WATER MAIN REPLACEMENT PROJECT AND DECLARING AN EMERGENCY.**

**WHEREAS**, Council has previously authorized the Village Administrator to apply for OPWC funding for the project, and has furthermore previously authorized the Village Administrator to enter into an agreement with Choice One Engineering to prepare plans, specifications, and bidding documents for the Geiger Street Water Main Replacement project.

**WHEREAS:** As emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof and in order to proceed with this project in an expeditious manner.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and the Village of Bluffton Council that the Village Administrator is hereby authorized and directed to advertise to receive sealed bids for the construction of the Geiger Street Water Main Replacement project.

**BE IT FURTHER RESOLVED** that the advertisement for sealed bids shall conform to the requirements of the Ohio Revised Code.

**BE IT FURTHER RESOLVED** that that Village of Bluffton reserves the right, in any event, to reject any and all bids.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
FISCAL OFFICER

\_\_\_\_\_  
MAYOR

APPROVED: \_\_\_\_\_  
SOLICITOR

**RESOLUTION NO. 15-2023**

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT FOR PUBLIC BID ON THE GARAU STREET WATER MAIN REPLACEMENT PROJECT AND DECLARING AN EMERGENCY.**

**WHEREAS**, Council has previously authorized the Village Administrator to apply for OPWC funding for the project, and has furthermore previously authorized the Village Administrator to enter into an agreement with Choice One Engineering to prepare plans, specifications, and bidding documents for the Garau Street Water Main Replacement project.

**WHEREAS:** As emergency exists in the daily operation of the Village whereby failure to act will be detrimental to the public health, welfare and safety of the inhabitants thereof and in order to proceed with this project in an expeditious manner.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and the Village of Bluffton Council that the Village Administrator is hereby authorized and directed to advertise to receive sealed bids for the construction of the Garau Street Water Main Replacement project.

**BE IT FURTHER RESOLVED** that the advertisement for sealed bids shall conform to the requirements of the Ohio Revised Code.

**BE IT FURTHER RESOLVED** that that Village of Bluffton reserves the right, in any event, to reject any and all bids.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by the governing body of the Village of Bluffton, Ohio by the following vote:

Yes: \_\_\_\_\_ No: \_\_\_\_\_ Abstain: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
FISCAL OFFICER

\_\_\_\_\_  
MAYOR

APPROVED: \_\_\_\_\_  
SOLICITOR

**RESOLUTION NO. 16-2023**

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO  
ADVERTISE FOR BIDS FOR THE BLUFFTON AIRPORT TAXILANE  
RECONSTRUCTION PROJECT AND DECLARING AN EMERGENCY.**

**WHEREAS** the Village of Bluffton has identified a public contract that requires competitive bids, and,

**WHEREAS**, an emergency exists in that the project is necessary for maintenance and improvement of Village infrastructure and is necessary for the preservation of the health, safety and welfare of the citizens of the Village of Bluffton, Ohio.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Village of Bluffton, Ohio Council that:

**Section 1.** That the Village Administrator is hereby authorized to advertise for bids for the Bluffton Airport Taxilane Reconstruction Project and shall proceed according to law.

**Section 2.** That the Council of the Village of Bluffton, Ohio determines that this Resolution is an emergency measure for the preservation of the health, safety and welfare of the Village for the reasons set forth above and shall be in force and effect immediately from and after its passage.

**Section 3.** That is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by  
the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
Village Solicitor

## NOTICE TO BIDDERS

Sealed bids will be received until 2:00 PM on Wednesday, May 3, 2023 at the office of the Village Administrator, Village of Bluffton, 154 North Main Street Bluffton, Ohio 45817 for the furnishing of all labor, material, and equipment for the **BLUFFTON AIRPORT TAXILANE RECONSTRUCTION PROJECT**, using various materials in accordance with specifications prepared by Richland Engineering Limited. All interested parties are welcome to attend the bid opening to be held immediately following the deadline in the Village offices.

No pre-bid meeting is planned for the project. It is advised that all bidders visit the project site.

All contractors involved with this project will to the extent practicable, use Ohio products, materials, services and labor in the implementation of this project. Bidders shall submit a list of equipment available and all labor shall be paid not less than the prevailing wage rate as determined by the U.S. Department of Labor.

The Information for Bidders, Form of Bid, Form of Contract, Plans, Specifications, and Forms of Bid Bond, Performance and Payment Bond, and other contract documents may be examined at the following:

Richland Engineering Limited, 29 North Park Street, Mansfield, Ohio 44902.

Copies may be obtained at the office of Richland Engineering Limited, 29 North Park Street, Mansfield, Ohio 44902 upon payment of \$25.00 for each set. Checks shall be made payable to Richland Engineering Limited and all documents become the property of the prospective bidder, with no portion of the payment being refunded.

The Village of Bluffton will not accept and/or consider any bid as an official bid unless said bidder has picked up and paid for a complete bid package from Richland Engineering Limited. In order to bid this project you must be a plan holder of record with Village/Richland Engineering Limited.

Bids must be accompanied by a bid bond, certified check, cashier's check, or Letter of Credit equal to ten (10%) of the amount bid or a contract bond for the full amount of the bid, as a guarantee that if the bid is accepted, a contract will be entered into and a contract bond properly secured. Should any bid be rejected, such instrument will forthwith returned upon proper execution of a contract.

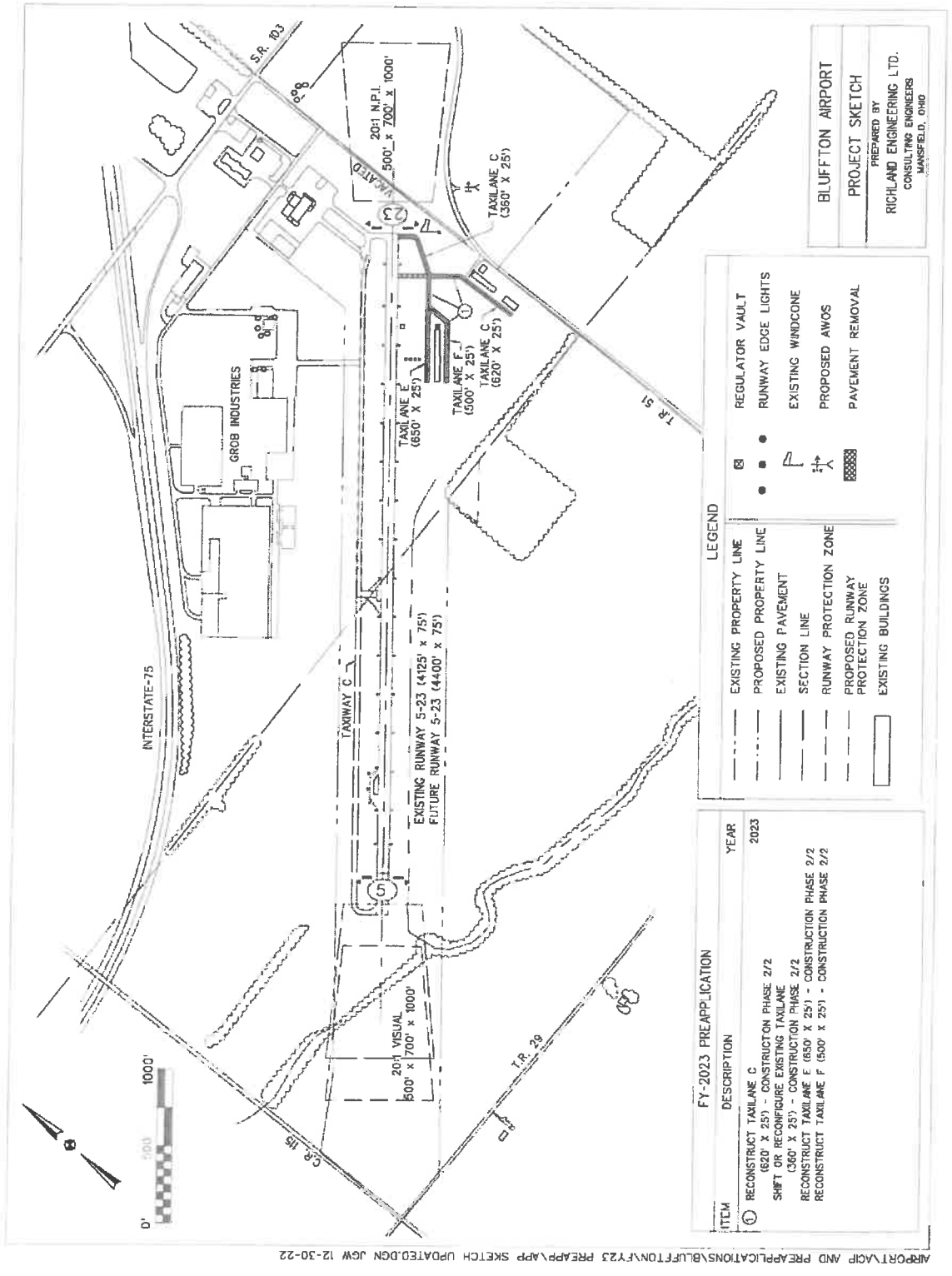
Each bid shall contain the full name or names of persons and company submitting the bid and shall be enclosed in an envelope marked **"BLUFFTON AIRPORT TAXILANE RECONSTRUCTION PROJECT"**.

The Village of Bluffton reserves the right to reject any and all bids and to waive any informalities or irregularities if it is deemed in the best interest of the Village of Bluffton to do so. The Village of Bluffton, Ohio is an equal opportunity community and encourages minority and women-owned businesses to compete for all contracts offered by the Village of Bluffton.

By the Order of:

**Jesse Blackburn, Village Administrator**  
**Village of Bluffton**

Advertise dates: April 18, 2023  
April 25, 2023



BLUFFTON AIRPORT  
PROJECT SKETCH  
PREPARED BY  
RICHLAND ENGINEERING LTD.  
CONSULTING ENGINEERS  
MANSFIELD, OHIO

LEGEND	
EXISTING PROPERTY LINE	REGULATOR VAULT
PROPOSED PROPERTY LINE	RUNWAY EDGE LIGHTS
EXISTING PAVEMENT	EXISTING WINDCONE
SECTION LINE	PROPOSED AWOS
RUNWAY PROTECTION ZONE	PAVEMENT REMOVAL
PROPOSED RUNWAY PROTECTION ZONE	
EXISTING BUILDINGS	

FY-2023 PREAPPLICATION	
ITEM	DESCRIPTION
1	RECONSTRUCT TAXIWAY C 620' X 25' - CONSTRUCTION PHASE 2/2 SHIFT OR RECONFIGURE EXISTING TAXIWAY 350' X 25' - CONSTRUCTION PHASE 2/2 RECONSTRUCT TAXIWAY E (650' X 25') - CONSTRUCTION PHASE 2/2 RECONSTRUCT TAXIWAY F (650' X 25') - CONSTRUCTION PHASE 2/2

PROJECT VACAP AND PREAPPLICATIONS\BLUFFTON\FY23 PREAPP\APP SKETCH UPDATED.DGN JGW 12-30-22

**PROJECT COST ESTIMATE (SUMMARY)  
AIRPORT IMPROVEMENT PROGRAM**

**Airport:**

Bluffton Airport

**City, State:**

Bluffton, OH

**Project Description:**

Reconstruct Taxiway C (620' x 25') - Construction Phase 2/2

Shift or Reconfigure Existing Taxiway (360' x 25') - Construction Phase 2/2

Reconstruct Taxiway E (650' x 25') - Construction Phase 2/2

Reconstruct Taxiway F (500' x 25') - Construction Phase 2/2

Description	Reconstruct Taxiway C (620' x 25') - Construction Phase 2/2	Shift or Reconfigure Existing Taxiway (360' x 25') - Construction Phase 2/2	Reconstruct Taxiway E (650' x 25') - Construction Phase 2/2	Reconstruct Taxiway F (500' x 25') - Construction Phase 2/2	Total Cost
Administration Expense	\$1,000	\$1,000	\$1,000	\$1,000	\$4,000
Architectural / Engineering Basic Fees	\$20,000	\$20,000	\$20,000	\$20,000	\$80,000
Construction	\$175,244	\$103,633	\$167,658	\$128,359	\$574,894
Total Project Costs	\$196,244	\$124,633	\$188,658	\$149,359	\$658,894
FAA Share Requested (90%)	\$176,620	\$112,170	\$169,792	\$134,423	\$593,005
Local Share (5%)	\$9,812.00	\$6,231.50	\$9,433.00	\$7,468.00	\$32,944.50
State Share (5%)	\$9,812.00	\$6,231.50	\$9,433.00	\$7,468.00	\$32,944.50

**RESOLUTION NO. 17-2023**

**A RESOLUTION AUTHORIZING THE SUBMISSION OF A FISCAL YEAR 2024  
OHIO AIRPORT GRANT APPLICATION AND DECLARING AN EMERGENCY**

WHEREAS: The Bluffton Airport Advisory Commission has been made aware of opportunities to apply for grant funding through the Ohio Department of Transportation, Office of Aviation where ODOT provides substantial funding, and;

WHEREAS: An emergency exists in that the grant process is time sensitive and such grants are needed for efficient maintenance of Village infrastructure all for the benefit of the health, safety and welfare of the Village of Bluffton, Ohio, and;

**IT IS THEREFORE RESOLVED BY THE COUNCIL OF THE VILLAGE OF  
BLUFFTON, OHIO (the requisite number voting in the affirmative) THAT:**

SECTION 1: Village Administrator is hereby authorized to submit a Fiscal Year 2024 Ohio Airport Grant Application for improvements at the Bluffton Airport.

SECTION 2: That an emergency exists for the reasons set forth herein.

SECTION 3: That it is found and determined that all formal actions of the Council concerning and relating to the adoption of this ordinance were made in open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in accordance with all legal requirements of the Open Meetings Law including Section 121.22 of the Ohio Revised Code.

Passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 2023 by the Council of the Village of Bluffton, Ohio by the following vote:

Ayes: \_\_\_\_\_ Nays: \_\_\_\_\_ Abstain: \_\_\_\_\_

Attest:

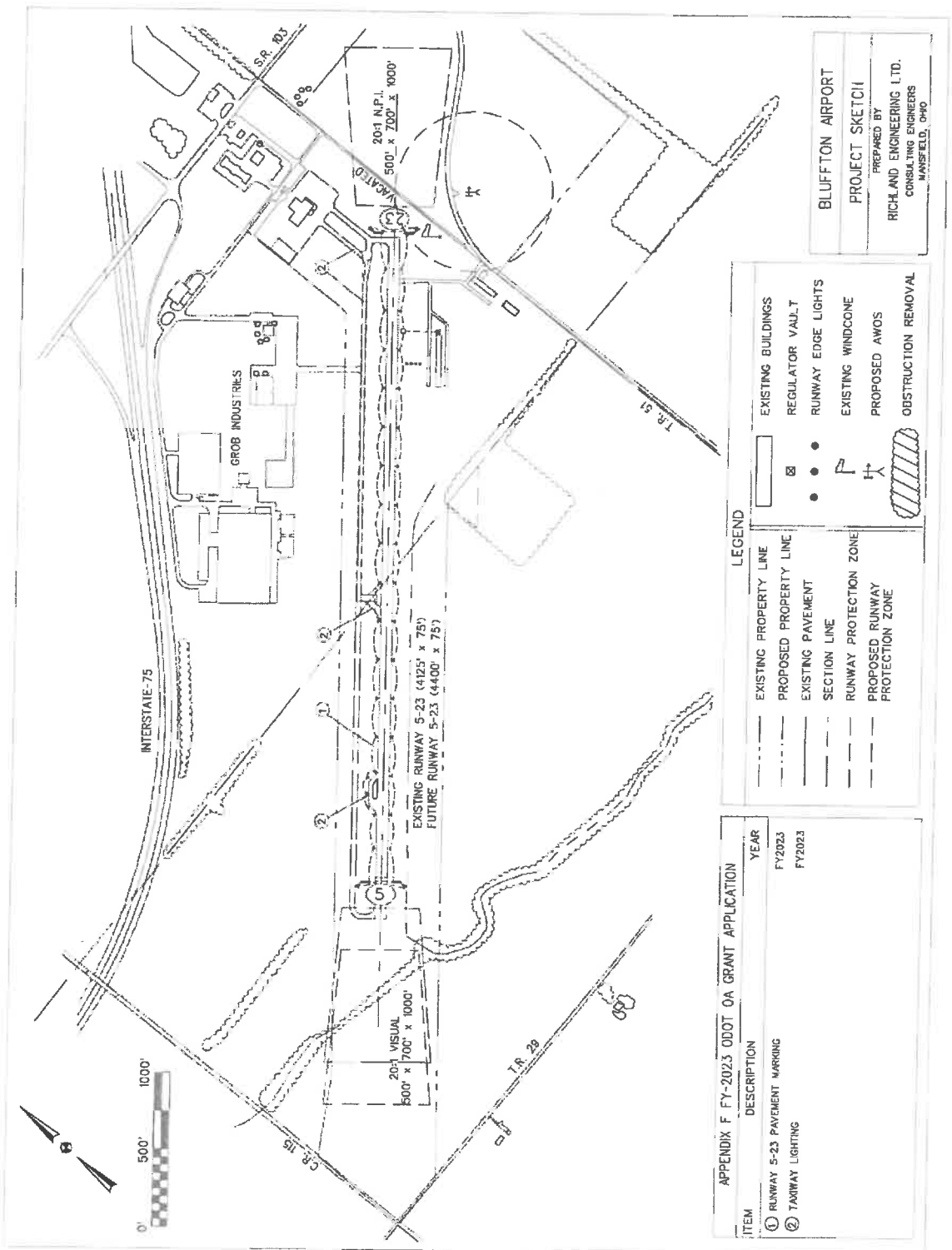
\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Mayor

Approved as to form:

\_\_\_\_\_  
Village Solicitor





APPENDIX F FY-2023 ODOT OA GRANT APPLICATION	
ITEM	DESCRIPTION
①	RUNWAY 5-23 PAVEMENT MARKING
②	TAXIWAY LIGHTING
YEAR	
FY2023	
FY2023	

LEGEND	
---	EXISTING PROPERTY LINE
---	PROPOSED PROPERTY LINE
---	EXISTING PAVEMENT
---	SECTION LINE
---	RUNWAY PROTECTION ZONE
---	PROPOSED RUNWAY PROTECTION ZONE
⊠	EXISTING BUILDINGS
⊠	REGULATOR VAULT
•	RUNWAY EDGE LIGHTS
⊠	EXISTING WINDCONE
⊠	PROPOSED AWOS
⊠	OBSTRUCTION REMOVAL

BLUFFTON AIRPORT  
PROJECT SKETCH  
PREPARED BY  
RICHLAND ENGINEERING LTD.  
CONSULTING ENGINEERS  
MANVELD, OHIO

## **Village of Bluffton** **Administration's Report**

To: Mayor Johnson & Council Members



**04-24-23**

### **UPCOMING PROJECTS:**

- 1. S.R. 103 Pedestrian Pathway:** Sale date of 5/11/23
- 2. Co. Line Rd. Pathway:** TBD – 2023
- 3. S.R. 103 Resurfacing – ODOT:** TBD – 2023
- 4. Geiger St Water Main Replacement:** Project limits are from College Ave to dead end of Geiger St. Anticipate opening bids early June. OPWC funding – can't start until after early July '23.
- 5. Garau St. Water Main Replacement**  
Project limits from Main St. to Harmon Rd.  
Same bidding schedule as Geiger St., same OPWC funding as well.

### **CONSTRUCTION PROJECT UPDATE:**

- 1. Lawn & Jackson Watermain Replacement:**
- 2. Bentley Rd. Intersection Improvements:** Street paving planned for this week.
- 3. S.R. 103 Sanitary Replacement:** Successful boring under Commerce Lane and McDonald's entrance!
- 4. S.R. 103 Curb Repair:** All concrete was finished being poured today. Final dirt work and restoration remain to be completed.

### **Swimming Pool Update:**

Repairs have been made to the zero-depth entry and other areas of the pool floor designed to last for the 2023 swim season. Larger scale repairs to the pool floor are being arranged to be completed late summer – early fall '23.

### **AEP – Bluffton Area Improvements:**

**Construction** has resumed along Co. Line Rd. and S.R. 103 requiring daytime road closures. An additional week of road closure has been requested.

**S.R. 103 will be closed WEEKDAYS during the hours of 7 am to 5 pm ending on May 12th.**



### **Collections Update – Sanitary Compliance Inspections (SCI)**

Project timeline has been expedited to ensure completion before October 16, 2024.

- Under the EPA's Lead and Copper Rule Revisions, water systems are required to prepare and maintain an inventory of service line materials by this date.
- Subcategory of the SCI project is to inspect and determine the service line material at each property as PWD completes the SCI inspection.

**Dashboard standings – Project is 49.8 % complete!**

**Council Committee Meetings:** Request for meetings with:



# VILLAGE OF BLUFFTON

154 N. MAIN STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063  
419-358-2066

## APPLICATION FOR SPECIAL EVENTS

EVENT NAME: <u>MEMORIAL DAY</u>	DATE(S) OF EVENT: <u>MAY 29 2023</u>
APPLICANT: <u>Bluffton American Legion</u>	CONTACT PERSON: <u>Jerry Cupples</u>
APPLICANT'S ADDRESS: _____	CONTACT'S PHONE: <u>419-889-9579</u>
E-MAIL ADDRESS (OPTIONAL): _____	
LOCATION OF EVENT: <u>MAIN ST</u>	
TIME(S) FOR EVENT: <u>PARADE BEGINS 9:15 MOVES OUT 9:30</u>	
DESCRIPTION OF EVENT: <u>PARADE FROM TOWN HALL TO CEMETERY</u> <u>CHICKEN BAR B QUE AT BANK PARKING LOT 11:30 TO 1 PM</u>	

**SERVICES REQUESTED FROM VILLAGE:** Must provide map of plans and any other information required as necessary.

TRAFFIC CONTROL: YES

NUMBER OF OFFICERS REQUESTED: \_\_\_\_\_

Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

ROAD CLOSURE: \_\_\_\_\_

SECURITY: \_\_\_\_\_

NUMBER OF OFFICERS REQUESTED: \_\_\_\_\_

Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

EMS SERVICES: YES

FIRE DEPT. SERVICES: YES

WATER SERVICE: \_\_\_\_\_

OTHER SERVICES: NEED MAYOR IN PARADE

ALCOHOL SERVED: YES \_\_\_\_\_

NO \_\_\_\_\_

\* Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: JOHN WAGNER

\* Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:  
NAME OF VENDOR

TYPE OF SERVICE PROVIDED

\* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: \_\_\_\_\_

Jerry Cupples

DATE: 4-20-23

### APPROVED

MAYOR'S SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_



# VILLAGE OF BLUFFTON

154 N. MAIN STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063  
419-358-2066

## APPLICATION FOR SPECIAL EVENTS

EVENT NAME: BLUFFTON ANNUAL TROUT DERBY DATE(S) OF EVENT: MAY 7<sup>th</sup> 2023  
APPLICANT: SPORTSMEN'S CLUB CONTACT PERSON: TOM AUGSBURGER  
APPLICANT'S ADDRESS: 405 N. SPRING ST CONTACT'S PHONE: 419 384 3674  
E-MAIL ADDRESS (OPTIONAL): \_\_\_\_\_  
LOCATION OF EVENT: BUCKEYE QUARRY  
TIME(S) FOR EVENT: 2-4:30 MAY 7<sup>th</sup>  
DESCRIPTION OF EVENT: 79<sup>th</sup> ANNUAL FISHING DERBY

**SERVICES REQUESTED FROM VILLAGE:** Must provide map of plans and any other information required as necessary.

TRAFFIC CONTROL: \_\_\_\_\_ NUMBER OF OFFICERS REQUESTED: \_\_\_\_\_  
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

ROAD CLOSURE: \_\_\_\_\_

SECURITY: \_\_\_\_\_ NUMBER OF OFFICERS REQUESTED: \_\_\_\_\_  
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

EMS SERVICES: Yes FIRE DEPT. SERVICES: \_\_\_\_\_

WATER SERVICE: \_\_\_\_\_ OTHER SERVICES: \_\_\_\_\_

ALCOHOL SERVED: YES \_\_\_\_\_ NO X \* Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: WEBB INS \* Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:  
NAME OF VENDOR TYPE OF SERVICE PROVIDED

BOY SCOUTS

EMS

\* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: Tom Augsburg DATE: 4-19-2023

### APPROVED

MAYOR'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



# VILLAGE OF BLUFFTON

154 N. MAIN STREET, P.O. BOX 63 BLUFFTON, OHIO 45817-0063  
419-358-2066

## APPLICATION FOR SPECIAL EVENTS

EVENT NAME:	Bluffton MS Carnival	DATE(S) OF EVENT:	5/23/23
APPLICANT:	R. Auet	CONTACT PERSON:	R. Auet / J. Kauffman
APPLICANT'S ADDRESS:	116 S. Jackson St	CONTACT'S PHONE:	419-358-7961
E-MAIL ADDRESS (OPTIONAL):	auet@blufftonschools.org		
LOCATION OF EVENT:	Street in front of Harmon Field		
TIME(S) FOR EVENT:	11:30 - 3:00		
DESCRIPTION OF EVENT:	MS. carnival for grades 6-8 end of year - blow ups - games		

**SERVICES REQUESTED FROM VILLAGE:** Must provide map of plans and any other information required as necessary.

TRAFFIC CONTROL: \_\_\_\_\_ NUMBER OF OFFICERS REQUESTED: \_\_\_\_\_  
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

ROAD CLOSURE: ☒ \_\_\_\_\_

SECURITY: \_\_\_\_\_ NUMBER OF OFFICERS REQUESTED: \_\_\_\_\_  
Number of officers required to cover security will be determined on a case by case basis upon consultation with the Chief of Police

EMS SERVICES: \_\_\_\_\_ FIRE DEPT. SERVICES: \_\_\_\_\_

WATER SERVICE: \_\_\_\_\_ OTHER SERVICES: \_\_\_\_\_

ALCOHOL SERVED: YES \_\_\_\_\_ NO \_\_\_\_\_ \* Applicant is responsible for obtaining the proper alcohol permit from the Division of Liquor Control prior to the event.

EVENT'S INSURER: \_\_\_\_\_ \* Village must be listed as Additional Insured

ATTACH CERTIFICATE OF INSURANCE TO APPLICATION

PLEASE LIST VENDORS, SERVICES, CONTRACTORS, ETC. INVOLVED WITH EVENT:

NAME OF VENDOR	TYPE OF SERVICE PROVIDED

\* FOOD VENDORS ARE RESPONSIBLE FOR OBTAINING ANY NECESSARY HEALTH DEPARTMENT PERMITS

I understand that the granting of this permit for the special event creates no agreement or guarantee, express or implied, to any person or entity for any liability whatsoever connected with this special event. Any liability is the sole responsibility of the person or organization responsible for the special event. By signing this application, I acknowledge that all statements made herein are true and correct and that I have the authority to bind the organization that I represent.

APPLICANT'S SIGNATURE: R. Auet DATE: 4/19/23

### APPROVED

MAYOR'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



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**Date:** April 3, 2023

**To:** Mayor Johnson and Council

**From:** Chief Ryan M. Burkholder

**Reference:** Police Department Monthly Report

### **POLICE ACTIVITY SUMMARY**

**March 2023**

Police Calls for Service - 737

Police Chief Calls for Service- 141

Traffic Stops - 67

Citations - 11

### **CRIMINAL COMPLAINTS**

Civil	-	1
Driving under Suspension	-	3
Disorderly Conduct	-	1
Juvenile Offense	-	2
Miscellaneous	-	4
OVI	-	1
Stolen Vehicle	-	1
Theft	-	2
<b>Total</b>	<b>-</b>	<b>15</b>



# Ticket Statistics

Print Date/Time: 04/03/2023 08:49  
Login ID: rburkholder  
Statute: All

From Date: 03/01/2023  
To Date: 03/31/2023  
Ticket Type: All

Bluffton Police Department  
ORI Number: OH0020100

JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC Totals												
Warning												
4511.21B3 Speed 35 MPH	0	0	1	0	0	0	0	0	0	0	0	1
4511.21B2 Speed 25 MPH	0	0	1	0	0	0	0	0	0	0	0	1
4503.11A Expired License Plates	0	0	1	0	0	0	0	0	0	0	0	1
Warning Totals	0	0	3	0	0	0	0	0	0	0	0	3
Traffic												
4511.42 Right-of-Way When Turning Left	0	0	1	0	0	0	0	0	0	0	0	1
4511.21B12 Speed 65 MPH	0	0	1	0	0	0	0	0	0	0	0	1
4513.241C WINDOW TINT	0	0	1	0	0	0	0	0	0	0	0	1
4511.12A FAILURE TO OBEY TRAFFIC CONTROL DEVICE	0	0	1	0	0	0	0	0	0	0	0	1
4510.14A Driving Under Suspension - OVI	0	0	1	0	0	0	0	0	0	0	0	1
4510.21A Failure to Reinstate	0	0	1	0	0	0	0	0	0	0	0	1
4510.12A1 No Drivers License (NO OL)	0	0	2	0	0	0	0	0	0	0	0	2
Traffic Totals	0	0	8	0	0	0	0	0	0	0	0	8
Totals	0	0	11	0	0	0	0	0	0	0	0	11



## Incident Breakdown By Month Report

Print Date/Time: 04/03/2023 08:47  
Login ID: rburkholder  
Year: 2023

Bluffton Police Department  
ORI Number: OH0020100  
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Accident Property	10	45.5	3	13.6	9	40.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	22
Accident w/injuries	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Administrative	178	35.7	134	26.9	186	37.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	498
Aiding Other	12	26.7	14	31.1	18	40.0	1	2.2	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	45
Alarm	7	41.2	4	23.5	5	29.4	1	5.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	17
Animal Complaint	2	66.7	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Assist Police	26	45.6	18	31.6	13	22.8	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	57
B&E	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Civil Complaint	1	16.7	2	33.3	2	33.3	1	16.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Court	0	0.0	0	0.0	4	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Criminal Damage	1	50.0	0	0.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Deceased	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Domestic	2	66.7	0	0.0	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Drug Abuse	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Escort	1	33.3	0	0.0	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Fight Complaint	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Follow Up	16	28.6	15	26.8	25	44.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	56
Forgery	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Hazmat	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Hit Skip	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
House/Building	289	35.2	221	27.0	290	35.4	20	2.4	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	820
Intoxicated Driver	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Investigate Vehicle	20	26.3	29	38.2	24	31.6	3	3.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	76
K9 Request	1	33.3	1	33.3	1	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Lock Out	6	35.3	10	58.8	1	5.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	17
Menacing	0	0.0	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2





## Incident Breakdown By Month Report

Print Date/Time: 04/03/2023 08:47  
Login ID: rburkholder  
Year: 2023

Bluffton Police Department  
ORI Number: OH0020100  
Incident Type: All

Incident Type	January		February		March		April		May		June		July		August		September		October		November		December		Yearly Totals
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
Mentally Ill Person	2	33.3	2	33.3	0	0.0	2	33.3	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	6
Miscellaneous	71	37.4	52	27.4	62	32.6	5	2.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	190
Missing Juvenile	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Motorist Assist	2	20.0	5	50.0	3	30.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	10
Paper Service	3	21.4	5	35.7	6	42.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	14
Patrol Check	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Pedestrian Stop	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Prisoner Escort	0	0.0	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Prowler	0	0.0	1	50.0	1	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Sexual Abuse	0	0.0	0	0.0	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Shots Fired	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Stolen Vehicle	0	0.0	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Suspicious Person	3	60.0	1	20.0	1	20.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Theft	0	0.0	1	33.3	2	66.7	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	3
Traffic Stop	36	25.9	31	22.3	67	48.2	5	3.6	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	139
Unmly Juvenile	0	0.0	2	50.0	2	50.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	4
Unsecured Door	2	40.0	1	20.0	2	40.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	5
Unwanted Guest	1	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	1
Violating PTO	2	100.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2
Total:	703	34.5	559	27.4	737	36.2	38	1.9	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	0	0.0	2037



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**Date:** April 22, 2023

**To:** Mayor Johnson and Council

**From:** Chief R.M. Burkholder

**Reference:** Bluffton Police Department Updates

In addition to the normal Bluffton Police Department Report, I have included the following topics to share with the council and community:

**Topic 1:** Press Release for Officer Dominic Francis Memorial Highway

**Topic 2:** 2023 Spring Fling for the Ohio State Highway Patrol - Findlay Post on May 6<sup>th</sup> from 12pm-3pm

**Topic 3:** Additional Guidance with the new Distractive Driving Law

**Topic 4:** Ohio Attorney General' s Consumer Advocate Newsletter

**Topic 5:** The Ohio Law Enforcement Executive Summit Picture of the attendees

**Topic 6:** Parent notice for text EMOJIS that kids use related to drug use in Ohio

I hope by sharing this information it will help prevent crimes and keep the public aware of the current trends going on in Ohio. If you have any questions, please don' t hesitate to contact me by phone (419)358-2961 ext. 109 or by email [burkholderr@bluffton-ohio.com](mailto:burkholderr@bluffton-ohio.com).

Respectfully

Chief Ryan M. Burkholder



## Bluffton Police Department

154 N. Main St.

Bluffton, Ohio 45817

419-358-2961

**\*\*Press Release\*\***

During the 134<sup>th</sup> General Assembly of the State of Ohio, House Bill 702 was introduced by Speaker Cupp and Representative Cross. The bill was written to designate a portion of I-75 in Allen and Hancock counties as the "Officer Dominic Francis Memorial Highway". This bill was voted on and passed in December of 2022.

On Friday April 28<sup>th</sup>, the Bluffton Police Department will be holding a dedication ceremony to officially name the portion of I-75 the "Officer Dominic Francis Memorial Highway". This ceremony will take place on the third floor of the Bluffton Town Hall at 10:00am. The memorial sign will be presented during the ceremony, and following the ceremony ODOT will place the signs on I-75 near mile marker 139 Northbound and 143 Southbound.

Anyone planning to attend is asked to be at the Bluffton Town Hall by 10:00am and the third floor will be open.

Lt. Matt Oglesbee



Dixie Girl  
Food Truck

## 2023 SPRING FLING

Location: Ohio State Highway  
Patrol Findlay Post 3201 North  
Main Street Findlay, Ohio

Date: May 6<sup>th</sup> from 12p to 3p

**Please join the Findlay post for food, games, music and so much more!  
Bring your own chair or blanket.**



Kona ICE



El Sabor De Hernandez  
Food Truck!

**Great day of fun with the community!**

# PHONES DOWN IT'S THE LAW



As of April 4, 2023, it is illegal to use or hold a cell phone or electronic device in your hand, lap, or other parts of the body while driving on Ohio roads. If an officer sees a violation, they can pull you over.

Drivers over 18 years old can make or receive calls via hands-free devices, including:

- ✓ **Speakerphone**
- ✓ **Earpiece**
- ✓ **Wireless headset**
- ✓ **Electronic watch**
- ✓ **Connecting phone to vehicle**

In most cases, anything more than a single touch or swipe is against the law.



## CAN I STILL USE BLUETOOTH?

This new law allows drivers over 18 to make or receive phone calls using "hands-free" technology such as Bluetooth or integrated systems within the vehicle, as long as you don't hold or support the device or manually enter letters, numbers, or symbols. If you must physically manipulate your device, you should pull over to a safe location and park your car before handling.

## WHAT'S OFF LIMITS?

With very few exceptions, anything that involves using, holding, or supporting a device **while driving** is off limits. This could include:



**Dialing a  
phone number**



**Sending a text message**  
*voice to text is legal via  
"hands free" method*



**Updating  
or browsing  
social media**



**Video calls  
or FaceTime**



**Browsing  
the internet**



**Watching videos**  
*GPS/navigational  
displays are allowed*



**Playing games**



**Recording or  
streaming video**

Drivers can listen to audio streaming apps and use navigational equipment if they turn them on before getting on the road or use a single touch or swipe to activate, modify, or deactivate them.

**Remember, drivers under the age of 18 are still restricted from using their devices in any way, including hands-free features.**





## EXCEPTIONS INCLUDE:

- ✓ Drivers reporting an emergency to law enforcement, a hospital, health care provider, fire department, or similar emergency entity.
- ✓ Drivers holding a phone to their ear only during phone conversations, if the call is started or stopped with a single touch or swipe.
- ✓ Drivers holding or using cell phones and other electronic devices while stopped at a traffic light or parked on a road or highway during an emergency or road closure.
- ✓ First responders (law enforcement, fire, EMS) using electronic devices as part of their official duties.
- ✓ Utility workers operating utility vehicles in certain emergency or outage situations.
- ✓ Licensed operators using an amateur radio.
- ✓ Commercial truck drivers using a mobile data terminal.

## KEEP IN MIND — EVEN IF YOU CAN, THAT DOESN'T MEAN YOU SHOULD.

Looking at your cell phone while stopped at a light can potentially endanger your family, friends, and neighbors. Drivers have a responsibility to watch for people crossing the street or other drivers and bicyclists who haven't yet cleared the intersection. Ohioans are counting on you to pay attention.



## ENFORCEMENT

When the new distracted driving law takes effect on April 4, 2023, the Ohio State Highway Patrol and local law enforcement will issue warnings for six months for violations as part of the effort to educate and help motorists adapt to the new law.

Beginning October 5, 2023, law enforcement will start issuing citations for violating this law.

## PENALTIES

### 1<sup>ST</sup> offense

Two points assessed to license, up to a \$150 fine.\*

### 2<sup>ND</sup> offense

Three points assessed to license, up to a \$250 fine.

### 3+ offenses

Four points assessed to license, up to a \$500 fine, possible 90-day suspension of driver license.

### X2

Fines doubled if the violation occurs in a work zone.

For more information, visit:  
**PhonesDown.Ohio.gov**

*\*Completion of a distracted driving course can help avoid the fine and points.*

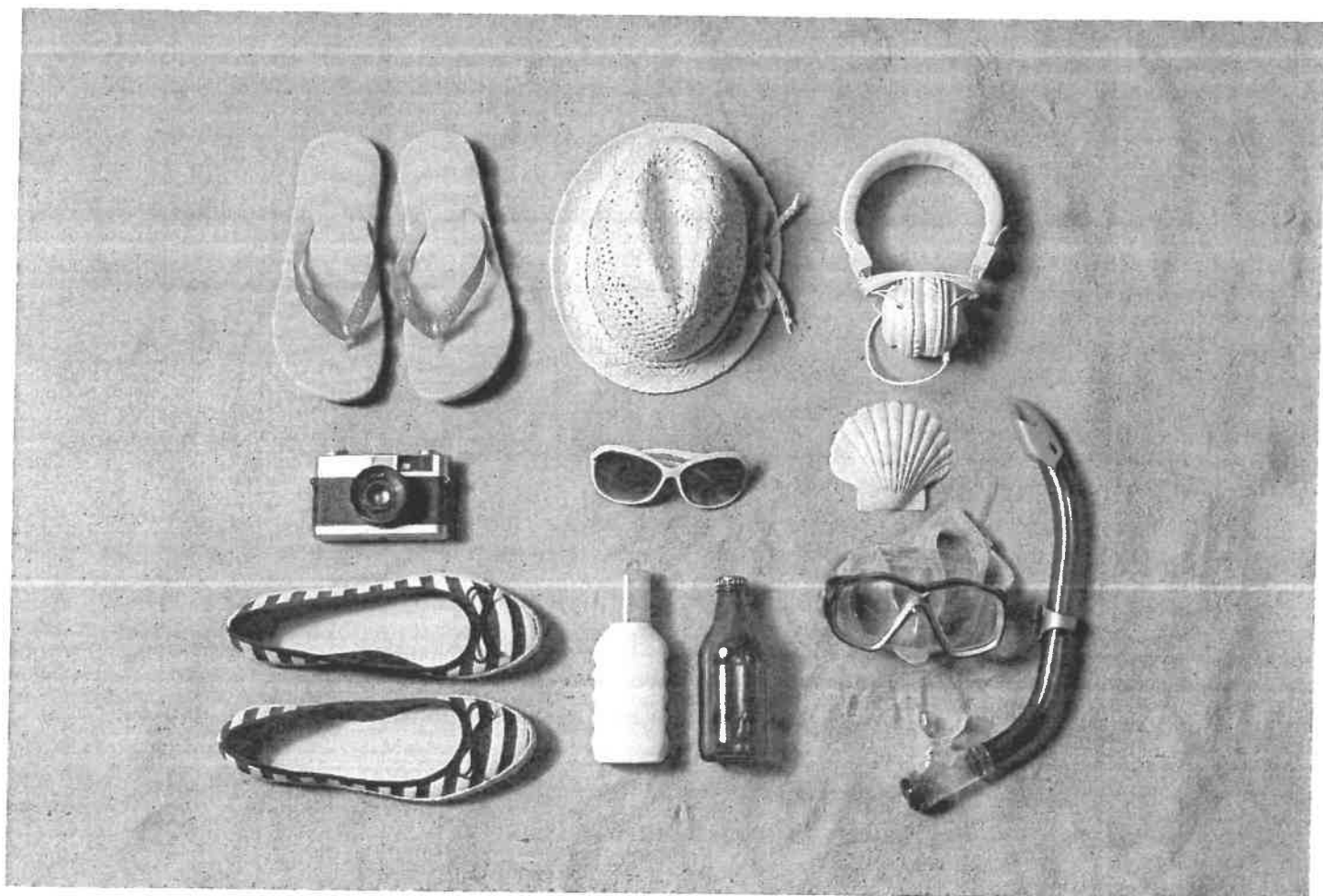


# Ohio Attorney General's Consumer Advocate Newsletter

Keeping Consumers Safe and Informed



**April 2023**



## **Vacation-rental scams and how to avoid them**

Spring weather can be unpredictable, but one thing's for certain: Warmer weather is inevitable – which means it's a good time to start planning a summer vacation. Before you book your trip, it's wise to invest some time researching your options online and ask others for their opinions and recommendations.

Not only should you do research before booking, but you should keep abreast of travel-related scams. One vacation-rental scam, for example, centers on advertisements for properties that aren't actually available to rent. Such scammers usually offer below-market rates and ask renters to send a

deposit using a wire-transfer, gift card or cryptocurrency. After renters send the money, they get nothing in return.

For a fun and safe vacation with no unwelcome surprises, watch out for these red flags when booking a vacation:

- **Payment requested outside of the normal website.** If you are directed to pay at a website different from the one where the reservation is made, it may be a scam. Never pay for a property in advance when renting from a classified site or social media. It can be standard for an official site such as Airbnb or VRBO to ask for a deposit; otherwise, do not fall for advanced payment requests.
- **Cancellations outside the ordinary.** Be wary if a cancellation comes from the booking site. The site may cite problems with the property or say that it is no longer available. Legitimate sites will move your reservation or reimburse you for a rental that becomes unavailable. Sites encouraging you to cancel will likely either charge you fees for cancellation or retain your deposit.
- **Fake photos.** If what you are seeing looks too good to be true, it may be a scam. Do your research. Check the address of the property using tools such as Google Maps to see a photo of the rental independent of the booking website.
- **Fake damage fees.** Most rental properties leave instructions for renters, such as cleaning responsibilities. Common instructions include removing trash, cleaning all kitchen items used during the visit and laundering towels and bedding. Prior to leaving the property, take pictures of your cleanup effort. If you receive an email claiming that you “trashed” the property and owe a fee, that is a red flag. The email is likely a bogus damage fee request sent by a scammer, not the legitimate property manager or owner.

#### **Tips for avoiding travel scams:**

- Research companies before doing business with them. Look for complaints filed with the Ohio Attorney General's Office and Better Business Bureau. Search online for reviews using the company's name and words such as “reviews” and “complaints.”
- Double-check phone numbers and links to make sure they go to the legitimate company you are intending to contact. It is especially important to verify websites before entering any credit card or other personal information. Travel scammers may create phony websites and/or fraudulent customer-support phone numbers.
- Carefully review the terms and conditions of any agreement before signing, including any cancellation policies or added fees (i.e., a one-time or per-day resort fee charged by some hotels or rental units).
- Make sure verbal promises are put in writing. Otherwise, they're not guaranteed.
- Consider paying with a credit card. You generally have stronger protections to dispute credit-card charges if something goes wrong.
- Keep a copy of the contract or purchase agreement. If a problem arises, document the situation. For example, track the names and numbers of people you contact.
- Verify your reservations. If you book a trip through a third party, call the resort or hotel where you will be staying to confirm your reservation.



Consumers who suspect a scam or who have problems they can't resolve on their own should contact the Ohio Attorney General's Office at [www.OhioProtects.org](http://www.OhioProtects.org) or 800-282-0515.

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## **Door-to-door sales: Know your rights**

Ohio's Home Solicitation Sales Act protects consumers from high-pressure door-to-door sales by giving them a three-day "cooling off" period during which the contract can be canceled. After signing the agreement, a consumer has until midnight of the third business day to cancel.

### ***What is a home solicitation sale?***

A home solicitation sale is a sale of \$25 or more in which a solicitation and a purchase agreement are made in person at the consumer's home. The term also applies to sales made outside a seller's normal place of business, such as a fair booth or hotel meeting room. Additionally, it applies when a buyer schedules an in-person solicitation and an agreement is made at the consumer's home.

### ***What does Ohio law require of door-to-door sales?***

Under the Home Solicitation Sales Act, a seller must:

- Give the consumer a copy of the signed written agreement, including the date of the transaction, the seller's name, the seller's address, and essentially the same language used in the verbal sales presentation.
- Provide a "notice of cancellation" form explaining the consumer's right to cancel the sale.
- Accept a consumer's decision to cancel, for any reason, within three business days of the sale.
- Delay any service or sell any loan agreement signed by the consumer until the cooling-off period passes.

### ***What happens if a consumer cancels a door-to-door sale?***

If a consumer cancels a home solicitation sale, the seller must provide a refund to the consumer within 10 days of receiving the consumer's cancellation notice. If any goods were left at the consumer's home, the consumer must make those goods available to the seller, who must arrange to pick them up.

Some cities and municipalities may require door-to-door solicitors to be registered. If your city requires registration and the seller is not registered, that may be a red flag.

### ***Door-to-door sales overview:***

- In a door-to-door sale of \$25 or more, sellers must give consumers three days to cancel.
- The seller must provide a written agreement and a written cancellation notice.
- The seller may not begin services until the three-day cancellation period ends.
- If the consumer cancels, the seller must provide a refund within 10 days.

In addition to knowing your rights when it comes to door-to-door sales, consider the following when purchasing goods and services from your home. Take your time. You may feel rushed because there is a person standing in your doorway.

- **Don't fall for pressure tactics:** Door-to-door home-improvement scams try to trick you into acting immediately before you have time to shop around. Legitimate companies allow you time to think about the offer and research your options. It should raise a red flag if a door-to-door salesperson pressures you to make an immediate decision or pay cash in advance.
- **Ask for identification, and research the business:** Carefully research any business before allowing it to work on or in your home. Ask for license or permit information and whether the person is bonded.
- **Take your time:** If you would like to pursue an in-home project, ask for references from friends and neighbors who have undertaken similar projects, and then research those businesses. Consider asking several companies to provide you with bids.
- **Document and read offers and estimates:** Carefully read any contract before you sign it. Beware of fine print that requires you to pay more than a quoted price or that obligates you to pay for unwanted services that you did not discuss with the contractor. Ask the representative to leave the contract with you for review before you sign it.

Consumers who suspect a scam or who have problems they can't resolve on their own should contact the Ohio Attorney General's Office at [www.OhioProtects.org](http://www.OhioProtects.org) or 800-282-0515.

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## Search-engine results and unexpected costs

Although search engines – such as Google and Bing - are convenient and reliable venues for finding information on the internet, be aware that some scammers and con artists try to buy search-engine listings to get their websites and toll-free numbers at the top of the search results a user sees. Experts have even crafted a name for scam search-engine results: “malvertising.”

According to a September 2022 article in the [Washington Post](#), malvertising can include “ads for fake banks, fake sites for the IRS and other government agencies, as well as fake crypto wallets, just to name a few.”

As the article explains, “The bad guys sometimes try to create thousands of accounts simultaneously, in hopes that a few get through.”

There's no question that some scam ads are, indeed, getting through to at least a few Ohioans. For example, the Ohio Attorney General's Office heard from a Franklin County consumer in February 2023 who used a major search engine to try to find the toll-free customer-service phone number for Delta Air Lines. Using search-engine results, she called what she later realized was an impostor Delta call center, giving con artists all her personal account and payment information. In this instance, the consumer's bank thought the charge looked odd and rejected it. Still, concerns about the information she gave out being used to commit identity theft, she and her bank worked together to close that credit-card account.

In January, another Franklin County consumer used a major search engine to try to pay her monthly cable/internet bill. Calling the toll-free phone number that was at the top of the search results, she

reached a scam call center posing as her provider. When she provided her debit-card number, the scammers proceeded to take more than \$300 out of her account.

Some tips for avoiding scam search-engine results:

- Be cautious of sponsored ads, often found at the top of your search-engine results. Search engines often list paid results first, then results based on popularity, usefulness, etc. There is usually "ad" or something similar on the listing to indicate that a result is paid for/sponsored.
- Consider installing a reputable ad blocker on your computer to help eliminate legitimate and illegitimate advertisements. Also, find out whether your search engine has a pop-up blocker, and, if so, learn how to control it.
- Type the full website address in the address bar, instead of searching by name in the search bar. If you plan to visit this website regularly, create a browser bookmark so you can quickly reach the legitimate website in the future.
- If you see a website associated with your search result, make sure it is the legitimate website of the manufacturer or another reputable source.

Consumers who suspect a scam or an unfair business practice should contact the Attorney General's Office at [www.OhioProtects.org](http://www.OhioProtects.org) or 800-282-0515.

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## **'Consumer Protection Up Close'**

*This occasional column examines and explains cases filed by the Consumer Protection Section of the Ohio Attorney General's Office.*

Ohio Attorney General Dave Yost sued a "home warranty" company and its administrator for misrepresentation and unconscionable business practices.

"If you promise you're going to do something and you don't, that's a lie," Yost said in a press release regarding the filing. "We teach our children to be honest and work hard – a basic lesson this company should learn."

Since 2018, more than 1,200 consumers combined have filed complaints with the Better Business Bureau and the Ohio Attorney General's Office about Amazon Home Warranty, a Wyoming company based in New Jersey that uses a Columbus customer-service address, and Amazon Warranty Administrators, which lists a Dublin address but is not, as required by state law, registered with the Ohio Secretary of State's Office.

Neither company is related to Amazon.com, the e-commerce giant.

Yost's lawsuit, filed earlier this year in Franklin County Common Pleas Court, says the two Ohio addresses are rental spaces with no employees at either location.

Amazon Home Warranty claimed that its contracts covered the cost of repairs and replacements of major systems (such as an air conditioner) and appliances but did not provide consumers the advertised benefits.

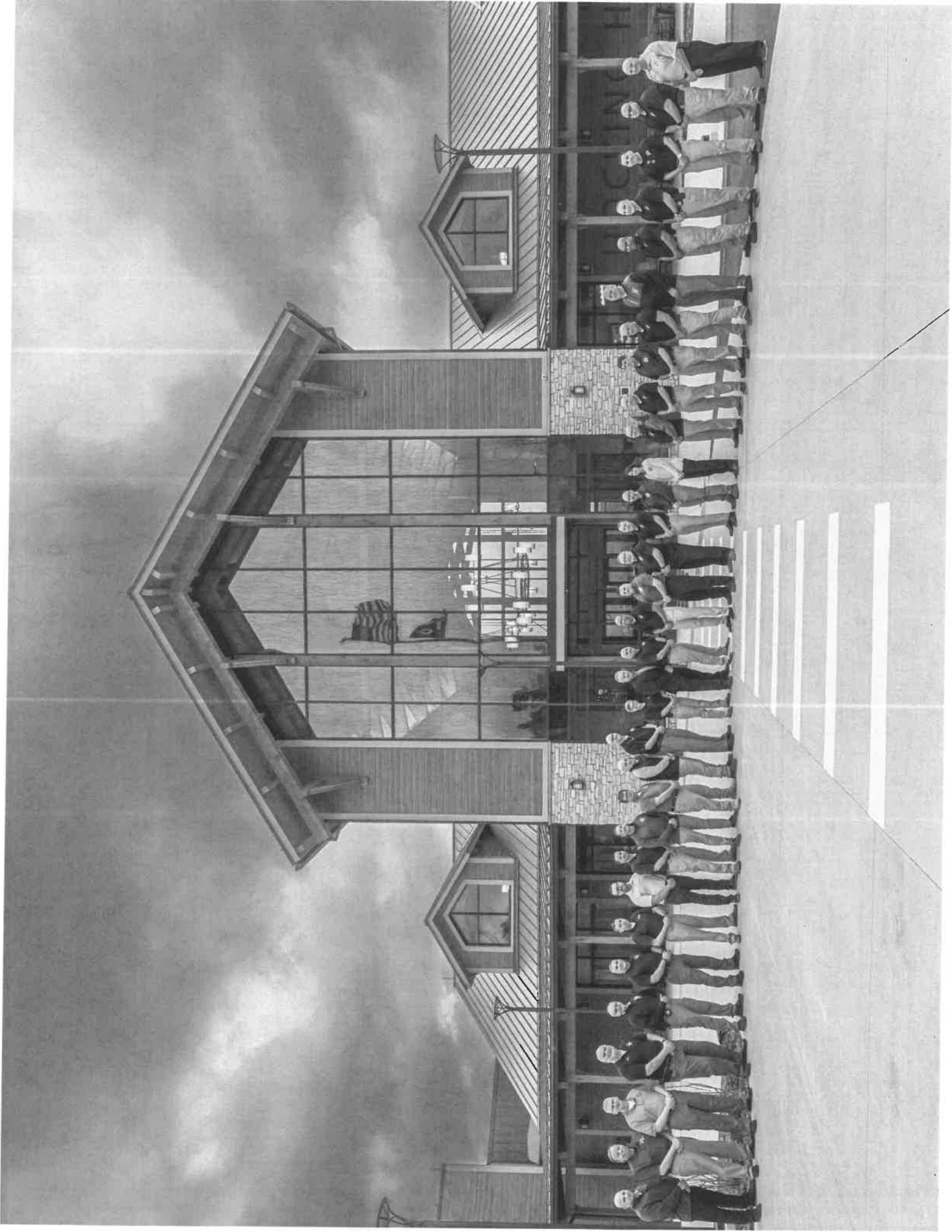
When a “covered” appliance or system broke down, consumers – following the procedures outlined in the service contract– would contact the defendants to send a technician to diagnose the problem. Oftentimes, defendants would take days or even weeks to send a technician, prompting some consumers to expend time and energy to find a technician on their own. Consumers who went ahead with a repair through a technician they found would then be required to pay up front and wait for approval or reimbursement from Amazon Warranty Administrators, only to learn that their claims were denied.

Attorney General Yost has asked the court to require the defendants to change their business practices to comply with Ohio law, reimburse consumers and pay civil penalties and court costs.

Consumers can take the following precautions when considering a service similar to the one provided by Amazon Home Warranty:

- Know what you are actually buying and whether it is a home warranty or a service contract. A **warranty** is passed from a seller to a buyer without additional cost when a house is new and being sold to the first occupant. The home warranty typically covers everything between the foundation and the roof, but not items that are not permanently installed, such as dishwashers, refrigerators or ovens. In contrast, a **service contract** provides additional protections for an additional cost beyond the original purchase price of the item. A service contract can vary broadly in coverage terms.
- Find out how long the warranty or service contract lasts by determining when coverage begins and ends. Also, look for any conditions that would void or cancel coverage.
- Do your research and read online consumer reviews along with any complaints from the Better Business Bureau and the Ohio Attorney General's Office. Determine who will perform services under the warranty or service contract. If it is a different company, be sure to find out that other company's reputation and track record. Do searches using the company's name along with terms such as “complaint,” “reviews” and “scam.”
- Read the contract thoroughly. Find out the company's responsibilities under the warranty. Determine any and all limitations, such as any overall maximum payout during the contract period as well as any payout limits for certain covered items.
- Figure out exactly what is covered under the warranty or service contract, especially if you are purchasing it to cover certain items. Check for exclusions in coverage.
- Be sure to get all warranties in writing. If a salesperson makes verbal promises about a warranty or service contract, make sure to get those promises put in a written contract; otherwise they are not guaranteed.

If you believe you have been victimized by Amazon Home Warranty or Amazon Warranty Administrators – or by another unfair or deceptive business practice – contact the Ohio Attorney General's Office at [www.OhioProtects.org](http://www.OhioProtects.org) or 800-282-0515.



# Drug Emojis Used In Ohio

\*PUBLIC BULLETIN\*

Issue Date: 3/23/2023 | Bulletin No.: 220107-1410548 | Phone No.: 1-833-OHIO-NIC (644-6642)

## Drug Category: Opioids (Fentanyl/Fentanyl Analogs/Fentanyl-Related Compounds; Heroin, Codeine)

Fentanyl / Fentanyl Analogs /  
Fentanyl-Related Compounds



Heroin



Codeine



## Drug Images:



Example of  
Fentanyl

Example of  
Brown Powder Heroin,  
White Powder Heroin, and  
Black Tar Heroin

Example of  
Codeine

**Description:** Fentanyl is a potent synthetic opioid narcotic legally manufactured for pain relief; however, fentanyl and fentanyl analogues are being clandestinely produced and brought into the U.S., commonly seen in powder form of various colors including white, gray, and purple. Fentanyl, fentanyl analogs, and fentanyl-related compounds are also seen in counterfeit tablets resembling pharmaceutical prescriptions. Heroin is a highly addictive drug and rapidly-acting opioid derived from the opium poppy plant. Typically found in white or brown powder or a black sticky substance known as black tar heroin. Codeine is a prescription opioid pain reliever commonly combined with other medications as a liquid cough suppressant. The liquid codeine cough syrup may be consumed with other beverages and sweeteners.

## Drug Category: Methamphetamine, Crystal Methamphetamine

Methamphetamine



Crystal Methamphetamine



## Drug Images:



Example of Methamphetamine

**Description:** A stimulant that comes in multiple forms to include crystal methamphetamine, which resembles glass fragments or shiny blue-white "rocks" of various sizes, as well as pill and powder form.

## Drug Category: Cocaine, Crack Cocaine

Cocaine



Crack Cocaine



## Drug Images:



Example of  
Powdered Cocaine

Example of  
Crack Cocaine

**Description:** Cocaine is an intense, euphoria-producing stimulant with addictive potential that is usually distributed as a white, crystalline powder. Crack cocaine results as byproduct of cooked powder cocaine that produces small, irregularly-shaped chunks (or "rocks") of a whitish solid.

To Report A Drug Tip: 1-833-OHIO-NIC (644-6642) | [ONICdrugtips@dps.ohio.gov](mailto:ONICdrugtips@dps.ohio.gov) | [ONIC Online Tip/Lead Form](#) | [ONIC Website](#)